

**Dr I. Rasib and Partners: GP Suite Cannock Chase Hospital.**

**Minutes of the Patient Participation Group, (PPG) meeting held 7<sup>th</sup> June 2022,  
11:00 am in the GP Suite, Cannock Chase Hospital.**

**Present:** Rosie Davies; David Stagg; Janice Lloyd; Pam Burlingham, Sue Andrews.

**1. Welcome and Apologies:** Rosie Davies welcomed everyone to the meeting. There were no apologies.

**2. Minutes of the last meeting, (22<sup>nd</sup> March 2022):** The Minutes were accepted as a true record.

**3. Matters arising:** Sue Andrews asked about the response to the texts sent out to all patients inviting them to join the PPG. Rosie reported that one lady had shown an interest and may attend meetings in the future. A few people had contacted the surgery for more information regarding the PPG but had not shown any further interest.

**4. Management Report:** Rosie reported that she and Sam Rasib were in the process of revising the leaflet about the Patient Buddy Scheme. She confirmed that the Practice would put anyone forward for a DBS check if they wanted to get involved with the Buddy Scheme.

A suggestion had been made that a 'cake and coffee' event could be held at the Surgery to recruit people for the PPG but this would be difficult as there are not many people waiting in the Surgery at any one time and patients are not interested when they are not feeling well.

Telephone System: David Stagg reported that the installation of a new telephone system had been investigated by Sam Rasib. The possible cost might be up to £10,000. New Cross Hospital are reluctant to relinquish the line. David is looking into obtaining possible funding and commented that The King's Fund provides grants that have to be paid back over 20 years. David is looking into this and remarked that he was disappointed as some CCGs has given grants to other surgeries for telephone system upgrade.

David reported that a new Integrated Care Board (ICB) will come into operation on July 1<sup>st</sup>. This will become the new commissioners for buying health care services. Eventually, when approved by Parliament, an Integrated Care System, (ICS) will include one hundred local hubs responsible for providing local services.

Rosie reported that there will shortly be two physiotherapists joining the team as well as the Advanced Clinical Practitioner and a Pharmacist Prescriber who are already apart of the team. Attempts to recruit locum doctors are ongoing.

**5. Group Issues:** Janice Lloyd commented that again she had encountered problems obtaining a prescription from the Practice for medication prescribed by a Consultant for her husband. Janice had contacted the Surgery and spoken to receptionists several times without success. Rosie to look into the matter.

A question regarding the date of the printing of the next News Letter was raised. Rosie to check with Sam.

*Update: release dates for the News Letter are 1<sup>st</sup> March and 1<sup>st</sup> September.*

A suggestion was made that a prominent advert regarding the PPG should be put in the News Letter, emphasising the informal and friendly nature of the group.

Janice suggested that an advert for the PPG could be added to the screen in the waiting room.  
*Update: Apparently, this has been done before and Sam commented that it did not generate much interest, so we should wait to see what come back we have from the text messages, and then look at further advertising if necessary.*

**6. Any Other Business:** No A.O.B.

**Date of Next Meeting:** To be held in September. Date and Time to be confirmed.